

BROOKINGS COUNTY COMMISSION MEETING

AUGUST 4, 2015

The Brookings County Board of County Commissioners met in regular session on Tuesday, August 4, 2015 with the following members present: Tom Yseth, Ryan Krogman, Larry Jensen, and Lee Ann Pierce. Stephne Miller was absent.

CALL TO ORDER

Chairperson Yseth called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

CITIZEN INVITATION

Ag First Farmers Coop General Manager Terry Knudson requested time on the agenda to discuss the bridge south of White on 478th Avenue that has posted weight limits.

APPROVAL OF AGENDA

The agenda for the August 4, 2015 Commission Meeting was approved as amended without objection. The board scheduled time on the agenda to discuss the bridge south of White.

CITIZEN INVITATION

Ag First Farmers Coop General Manager Terry Knudson said this bridge is a direct line for their business and because they are having to reroute due to the reduced weight limits, extra miles are being put on the trucks. Knudson said it would be nice to have a temporary culvert put in place just to get by.

Pierce asked where this bridge was on the list. Jensen said it is on the list to be replaced in 2016.

Brookings County resident Dale Bowne said he has a gravel pit north of Bushnell and it creates a hardship because they have to reroute as well, making it a burden for everyone. He said it is hard on the township roads, as well as the trucks. He said it would be nice to have something temporary put in place.

Valero Grain Procurement Manager Jack Nelson said it affects their business as well. He said they pull grain from the surrounding communities and having to reroute makes it very difficult.

Jensen said he lives in the area and he knows the impact it is having on these businesses. He said they are using township roads and county gravel roads and it is hard on the roads and the trucks. Jensen said it is on the list to be replaced in 2016. Krogman said the bridge deteriorated quickly and would like to speak with Highway Superintendent Richard Birk on what the county can do about it right now. Yseth directed Commission Department Director Stacy Steffensen to stay in contact with Knudson about what will go on with this bridge.

Pierce asked if it would be appropriate to ask Steffensen to get in contact with Banner Associates and see where they are at with this bridge. Yseth said that was fine.

CONSENT AGENDA

The consent agenda was approved without objection. The consent agenda consisted of the minutes from the July 21, 2015 Commission Meeting.

Travel Requests: Sonia Mack to attend the State 4-H Horse Show, July 20th-22nd in Huron; Sonia Mack to attend the South Dakota State Fair, September 1st-7th in Huron; Robert Hill to attend the Gas Pipeline Advisory Committee Meeting, August 24th-28th in Washington, DC; Commissioners, Department Heads, and Deputies to attend the 2015 SDACC & SDACO County Convention, September 14th-16th in Pierre; Michael Holzhauser to attend Veterans Benefits School, August 24th-27th in Pierre; Michael Holzhauser to attend the South Dakota Association of County Welfare Officials Annual Meeting, September 13th-16th in Pierre; Michael Holzhauser to attend the Enlisted Association Conference, September 15th-20th in St. Louis, MO.

Personnel Action Notices: routine step increase- Irene Pierce to \$22.81, effective August 1, 2015; termination- Chris Prussman, effective July 14, 2015; routine step increase- Jackie Rippert to \$17.87, effective August 1, 2015; voluntary resignation- Joanie Holm, effective August 31, 2015.

Human Services Report: case #15-043 for Staurolite Inn was approved; case #15-091 for Brookings Municipal Utilities was denied; case #15-092 for Brookings Municipal Utilities was approved; case #15-093 for county burial was approved; case #15-094 for rent was approved; case #15-095 for Brookings Municipal Utilities was approved; case #15-096 for City of Aurora was approved; case #15-097 for rent was approved.

ROUTINE BUSINESS

Approval of Claims

Motion by Krogman, seconded by Pierce to approve the following claims. Motion carried.

Action Process Serving, Service of Subpoenas, \$47.80; AgFirst Farmers Coop, Diesel for Brookings Tank, \$13,884.40; American Stamp & Marking, Self Inking Stamp, \$41.52; Aragon, Martha A, Translation Services, \$87.50; AT&T Mobility, Weed Cell Phone, \$42.31; Aurora City, COP, \$185.47; B&E Auto Repair, Skid Steer Tires, \$1,059.68; Banner Associates, Professional Services, \$2,133.20; Boyd D Meyer, COP, \$650.00; Bozied Oil Co Inc, Fuel, \$96.26; Brookings City Utilities, COP, \$242.03; Brookings City Utilities, COP, \$149.38; Brookings County Finance, Delinquent Taxes, \$13.92; Brookings County Finance, Delinquent Taxes, \$1,427.99; Brookings Health System, May & June Blood Testing, \$10,512.00; Brookings Register, Minutes, Bids, Election Notice, \$839.99; CDW Government Inc, IT Equipment, \$328.54; Charm-Tex, Laundry Nets, \$75.80; Chemco Inc, Laundry & Cleaning Supplies, \$510.78; City of Brookings, Joint Building Expenses, \$7,668.66; Cretex Concrete Products, Culvert Sections & Material, \$58,759.00; Davis Typewriter Co Inc, Copy Paper, Toner, Dvd's, \$444.35; Den-Wil Inc, Garbage Service, Lawn Care, \$120.77; Den-Wil Inc, Lease Amount Correction, \$300.60; Den-Wil Inc, Comm Health Monthly Rent, \$835.00; Derek Mitzel, Transport Fuel-Springfield, \$10.69; DKO Properties, COP, \$325.00; Eidsness Funeral Home, County Burial, \$2,375.00; Einspahr Auto Plaza, AC Recharged-Green Van, \$131.83; Executive Mgmt Finance Office, June 2015 Tech Access Fee, \$29.00; Fite, Pierce & Ronning Law, CAA, \$612.00; Foerster Office & Supply, Toilet Paper, Can Liners, \$422.10; Gass Law, PC, CAA, \$395.51; Gass Law, Pc, CAA, \$90.00; Gass Law, Pc, CAA, \$522.64; Patricia J Hartsel, Transcripts, \$15.20; Patricia J Hartsel, Transcripts, \$22.80; Patricia J Hartsel, Transcripts, \$23.80; Patricia J Hartsel, Transcripts, \$340.00; Konard O Hauffe DDS PC, PMD, \$182.15; Tim Hogan, CAA, \$474.81; Tim Hogan, CAA, \$598.63; Tim Hogan, CAA, \$606.36; Tim Hogan, CAA, \$2,772.89; Hy-Vee Food Store, Inmate Meals, \$14,286.13; Hy-Vee Food Store, PMD, Inmate Rx, Generic Meds, \$783.00; Hy-Vee Food Store, PMD, \$288.47; Hy-Vee Food Store, FEMA/Zoning Mtg Refreshments, \$28.45; Hy-Vee Food Store, Jury Meals, \$86.48;

Interstate Battery System, Battery for Shop, \$76.50; James & Larson Law, CAA Inv MI, \$227.25; Johnson Brothers Excavation, Gravel 13g, 10g, 14g, \$76,137.30; Kingbrook Rural Water, Water, \$36.40; Knapp Electric, Air Compressor Outlet Repair, \$628.72; Everist, L.G. Inc, Crushed Quartzite, \$12,201.31; Lilla, Christopher L., Airline Ticket Proval Conference, \$470.70; MCI, Long Distance Service, \$55.25; Mcleod's Printing & Office, Traffic Tickets, \$693.12; Midwest Glass, Change Lock on Office Door, \$76.68; Nancy J Nelson, CAA, \$803.70; Northwestern Energy, Multiplex Natural Gas, \$13.56; Office Peeps Inc, Binders, Markers, Pens, \$115.04; Outlaw Graphics, Vehicle Decals 0385 & 0584, \$32.00; Outlaw Graphics, Noxious Weed Signs, \$400.00; Pharmchem Inc, Sweat Patch Analysis 6/1-6/31, \$200.00; Q-Set Inc, Transcript of Interview, \$200.00; RFD, Commission Minutes Publishing, \$1,375.41; Rick Ribstein, CAA, \$429.11; Rick Ribstein, CAA, \$381.98; Rick Ribstein, CAA, \$600.20; Sampson, Jim, Meals, Airfare-ESRI Conf, \$1,280.70; Sanford Health, Autopsy, \$2,280.00; Schneider Corporation, Added Payment Integration, \$150.00; SD Dept of Public Safety, July-Dec 2015 Teletype Service, \$2,340.00; SD Livestock Sales, Collections, \$5,429.73; SDAAO, Annual Assessor School Registration, \$600.00; SDACC, July 2015 CLERP Payment, \$6,086.73; SDACC, Registration for SDACC Convention, \$1,815.00; Sioux Valley Cleaners Inc, WIC Janitorial July 2015, \$460.00; Snap-On Tools, Hand Soap, \$21.95; Staurolite Inn, COP Lodging, \$413.77; Thomson Reuters - West, SD Codified Laws Revisions, \$377.00; Thomson Reuters - West, SD Codified Law 2015 Pocket Update, \$16.75; Thomson Reuters - West, SD Codified Laws, \$67.00; Thomson Reuters - West, SD Codified Laws, \$50.25; Thomson Reuters - West, West Information Charges, \$1,221.00; Thomson Reuters - West, West Information Charges, \$1,438.20; United Accounts, Collection, \$544.01; Steven Ust, Building Inspections, \$900.00; Valley Motorsports, ATV Repair, \$203.92; Vandenberg Law, CAA, \$1,417.50; Vantek Communications Inc, North Repeater Fee-August, \$100.00; Verizon Wireless, Mobile Wireless, \$280.07; Verizon Wireless, Sign Inventory Tablet, \$40.01; Walburg, Duane, 7/11-24 Animal Control Mileage, \$66.00; Walmart Community, Office/Programming Supplies, \$109.92; Walmart Community, Binders, \$11.22; Wells Fargo, Wells Fargo CC, \$1,781.36; Terry D Wieczorek PC, CAA, \$844.80; Terry D Wieczorek PC, CAA, \$299.38; Yankton County Sheriff, Service of Process, \$50.00; Yankton County Treasurer, MI Hearings, \$341.25

Department Head Reports

County Development Director Robert Hill said he went over to Volga to assist with the clean-up of fallen tree branches after the July 28th storm. Hill said he contacted his liaison and they sent over two dump trucks to help with the cleanup. Hill said a farm on 197th Street also received wind damage. Hill said three grain bins were blown off of their foundation and an irrigator was toppled over during the wind event.

Hill said the IPAWS Contractor contacted his office and said the contract is on a 12-month period. Hill asked the board if they want it back on the agenda to start September 1, 2015. The board decided to add it back on the agenda.

Hill discussed upcoming meetings dates and events.

Yseth read a 'Thank-You' letter from Volga City Administrator Andrew Bremseth regarding the county's assistance after the storm.

Finance Officer Vicki Buseth said State Auditors Brenda Colombe and Joshua Shellum are back and will be in the office for the next couple of months.

Veterans & Human Services Director Michael Holzhauser updated the board on the number of phone calls the office has made and received and on the number of in-person meetings. On the veteran's side, Holzhauser said he has been asked by individuals how they go about getting their driver's license to read "Veteran". Holzhauser said it is an easy process. He said they need to provide a copy of their DD214 and two forms of identification to the DMV.

Holzhauser also said he will be attending The Enlisted Association Conference in St. Louis, MO to discuss the VA research project.

Director of Equalization Joyce Dragseth introduced Administrative Assistant Melissa Walsh to the board. Dragseth noted she will be on vacation starting August 7th.

REGULAR BUSINESS

Motion by Krogman, seconded by Pierce to discuss Abatement #2015-009: an abatement request made by Jared Foley in the amount of \$811.26 for parcel #40265-01000-035-05. Director of Equalization Joyce Dragseth provided background information.

Roll call vote: Krogman “nay,” Jensen “nay,” Pierce “nay,” Yseth “nay.” Motion failed.

Motion by Pierce, seconded by Krogman to approve a 2015 Emergency Management State & Local Agreement Addendum. County Development Director Robert Hill provided background information. Motion carried.

Motion by Jensen, seconded by Pierce to approve and authorize Chairperson Yseth to sign Agreement #15-75: a lease renewal agreement between Brookings County and Den-Wil Investments, Inc. for the Community Health Services office. Commission Department Director Stacy Steffensen provided background information. Motion carried.

Motion by Pierce, seconded by Jensen to approve the appointment of Joel Foster to the 4-H Promotion & Expansion Committee. Motion carried.

Motion by Krogman, seconded by Pierce to approve an increase in the Sheriff’s mileage fees and traveling expenses chargeable from \$0.43 to \$0.48 in accordance with SDCL 7-12-18.

Commission Department Director Stacy Steffensen and Sheriff Marty Stanwick provided background information. Motion carried.

Motion by Pierce, seconded by Jensen to approve the appointment of Dr. Richard Hieb as Brookings County Coroner as per SDCL 3-4-3; appointment will run from September 1, 2015 until December 31, 2016. Commission Department Director Stacy Steffensen provided background information.

Sheriff Marty Stanwick said they will need to put something together regarding the wages. Stanwick suggested they increase the wage for the position.

Yseth thanked Joanie Holm for her years of service as Coroner. Stanwick also thanked Holm. Motion carried.

Commission Department Director Stacy Steffensen presented the Commission Department Director Report. Steffensen said 4-H Achievement Days is currently going on and the 4-H BBQ will be Thursday.

Steffensen said the board received an email from Brookings County resident Bob Berndt who lives on 477th Avenue near the weight restricted bridge south of White. In the email, Steffensen said Berndt is asking if the county can do anything to help with the dust issues being caused by the increased traffic.

Yseth said there are many weight restrictions on bridges throughout the county and it would be difficult to maintain the dust on all gravel roads. Krogman said he knows it is causing a lot of stress for everyone living there and it is the county’s job to get the bridge fixed, but the county does not have the funds to maintain dust control for every gravel road. Yseth directed Steffensen to put this issue back on the agenda for further discussion.

Steffensen said she and HR Specialist Laura Littlecott are looking into scheduling a supervisor training session. Steffensen discussed upcoming events.

Deputy States Attorney Abigail Howard had no report.

COMMISSIONER REPORTS & DISCUSSION

Commissioner Pierce reported on the safe room meeting; attended the presentation during the Million Cups Program given by CEO of Novita, LLC Don Endres; attended the Fashion Review Contest at the Swiftel Center; and reported on a meeting held with committee member Don Diebert on the sanitary sewer testing system.

Commissioner Jensen attended Honey Days in Bruce & Gala Days in Aurora. Jensen said the siren for White should be installed next week. Jensen said he will be taking tickets at the 4-H BBQ.

Commissioner Krogman also reported on the safe room meeting and the East Central Behavioral Health meeting. Krogman said he will be attending the 4-H BBQ.

Commissioner Yseth said he helped with the cleanup in Volga and discussed upcoming meetings.

ADJOURNMENT

Motion by Krogman, seconded by Jensen to adjourn. Motion carried. The next regular scheduled meeting is August 18, 2015 at 8:30 a.m.

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